

Regular Meetings Minutes

Date: February 13, 2024
Time: 4:00 P.M.
Location: AWSO Conference Room

Meeting Type	X	Regular		Special
Minutes Type		Draft	X	Approved

Call to Order

The meeting was called to order at 4:00 pm.

1. Roll Call

Board Member Attendance:

Mike Reynolds	President		Present	X	Absent
Alan Rohde	Vice President	X	Present		Absent
Tom Osborne	Director		Present	X	Absent
Roger Nummerdor	Director	X	Present		Absent
Betsy Steffanich	Director	X	Present		Absent

Other Attendees: Jason Wallace, Camille Weier

Mike Reynolds and Tom Osborne Zoomed into the meeting briefly. There was no need for them to continue to attend as there was already a quorum.

2. Approval of Agenda

Motion: Roger moved to accept the agenda and Betsy seconded.

Ayes: 3 Nays: 0 Absent: 2 APPROVED

3. Approval of Minutes – Regular

Motion: Betsy moved to accept the January Meeting Minutes and Roger seconded.

Ayes: 3 Nays: 0 Absent: 2 APPROVED

4. Financials

Motion: Roger moved to accept the January Financials and Payroll report and Betsy seconded.

Ayes: 3 Nays: 0 Absent: 2 APPROVED

5. Manager's Report

- Jason presented The Board with the Manager's Report for their review (copy attached).
- All monthly water samples tested good, and the results are on file in the office.

Motion: Betsy moved to accept the Manager's Report and Roger seconded.

Ayes: 3 Nays:0 Absent: 2 APPROVED

6. Public Comment: None

7. Old Business:

- Jason reported that we should hear from Amanda Bartsch regarding Insurance carrier by the week's end.
- Mike received an email from Dorsey & Whitney and forwarded it to the Board. Mike would like everyone to look over the email and give Alan the Authority to sign the Bond revenue letter.
- Jason informed the Board of the water testing schedule requested for Hawkins Park by Great West Engineering. All empty sample bottles needed have been procured and testing as per the requested schedule will not pose a problem, just a few extra trips to Billings to drop them off.

Motion: Roger moved to have Alan sign Water System Bond Revenue letter and Betsy seconded.

Ayes: 3

Nays: 0

Absent: 2

APPROVED

8. New Business: None

9. Board Comments:

- Roger would like to research and do a cost analysis of sending postcards versus full letters for bills now with the price of postage going up repeatedly as of lately. Would it be cheaper to switch back to the old postcard sized bills or is the return to that format not worth the effort?

Adjournment

Motion: Roger moved, and Betsy seconded that the meeting be adjourned at 4:50 p.m.

Ayes: 3

Nays: 0

Absent: 2

APPROVED

Minutes Certification:

Proposed minutes respectfully submitted,

Board Secretary / Recording Secretary

Date:

Board President

Date: