

Regular Meetings Minutes

Date: December 8, 2020

Time: 6:30P.M.

Location: AWSD Conference room

Meeting Type	X Regular	Special
Minutes Type	X Draft	Approved

Call to Order

The meeting was called to order at 6:30 pm.

1. Roll Call

Board Member Attendance:

Mike Reynolds	President	X Present	Absent
Roger Nummerdor	Director	X Present	Absent
Tom Osborne	Director	X Present	Absent
Alan Rohde	Vice President	X Present	Absent
Betsy Steffanich	Director	X Present	Absent

Other Attendees: Jason Wallace

2. Approval of Agenda

Motion: Roger moved to accept the agenda and Alan seconded.

Ayes: 5

Nays: 0

Absent: 0

APPROVED

3. Approval of Minutes – Regular

Motion: Alan moved to accept the September Meeting Minutes and Tom seconded.

Ayes: 5 Nays: 0 Absent: 0 APPROVED

4. Financial

- Jason asked for any purchase items for next year be brought to him to be included for consideration by the Board in the proposed budget to be presented at the January meeting.
- Board discussed the Hydrologic investigation expenses for locating a new water source and where they came from (the loan or our savings). They would like a total we have spent from our savings vs how much we have taken from the draw downs.

Motion: Betsy moved, and Alan seconded to accept the Financial and Payroll reports.

Ayes: 5 Nays: 0 Absent: 0 APPROVED

5. Manager's Report

- Jason presented The Board with The Manager's Report for their review. (copy attached)
- All monthly water samples tested good.
- Jason discussed the leak found on E. Church and his plan to move forward with fixing it.
- Jason's Operator Exam is schedule for December 17th in Billings at the DEQ Office.

Motion: Tom moved, and Roger seconded to accept the Manager's report.

Ayes: 5 Nays:0 Absent: 0 APPROVED

6. Old Business

- Alan had no new information on Circle T.
- Tom discussed the engineering summary progress for Hawkins. Collette at Great West says her goal is to have it ready in January.
- Board discussed possibly doing incorporating a Zoom option for our board meetings from January until the COVID pandemic has been addressed. Jason will work on making the option available.

Executive Session Held regarding pending litigation.

- Coronavirus procedures and updates were discussed. The District will continue to follow state and county guidelines and directives. Due to the recent spike in cases in town, Jason has decided to close the lobby to foot traffic again and require all customers to put payments in the drop box. If they are required to enter, they will be masked and practice social distancing.

7. New Business

- Mike discussed audit updates. No audit will be required for 2019 as per LGS (Darla Erikson and Anne Miller). Email will be attached to the minutes.
- Board discussed the ordering of the telemetry system.

Motion: Tom moved, and Roger seconded to wait on telemetry purchase until after E. Church dig and possible repair was complete in case of extra costs and possible replacement of that whole section of main line.

Ayes: 5 Nays: 0 Absent: 0 APPROVED

Motion: Betsy moved, and Alan seconded to buy the telemetry system with the savings for mass purchase AND with Tom's amendment.

Ayes: 5 Nays: 0 Absent: 0 APPROVED

8. Public Comment:

None

9. Board Comments:

None

Adjournment

Motion: Roger moved, and Alan seconded that the meeting be adjourned at 7:58 p.m.

Ayes: 5

Nays: 0

Absent: 0

APPROVED

Minutes Certification:

Proposed minutes respectfully submitted,

Board Secretary / Recording Secretary

Date:

Board President

Date: